

Regulations and Guidelines for FIDE IO Organizers

**Draft Edition** 



**Events Commission** 





#### **ORGANIZERS MANUAL**

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#### A. FIDE EVENTS COMMISSION MISSION

Main Tasks of FIDE Events Commission:

- 1. Scheduling and monitoring of annual bid procedures for FIDE events (other than WCO events).
- 2. Guidelines for the Organizers' Seminars and Titles.
- 3. Recommend guidelines for the Calendar Administration Regulations & Calendar Planner.
- 4. Recommend guidelines for Rules for Registration, Transfer & Eligibility for Participation.
- 5. Recommend guidelines for Financial Regulations on Registration of Participation.
- 6. Recommend guidelines for Regulations for all FIDE events (applicable also to respective Continental Championships) other than WCO events.
- 7. To organize the FIDE Awards (Oscars for Men &Women, Trainers and Events of the Year etc.) during the Olympiads in even-numbered years and a key event in odd-numbered years.
- 8. That FIDE shall have a dedicated booth at the Olympiad and World Youth events

#### **CONTACTS**

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#### **B. CALENDAR ADMINISTRATION REGULATIONS**

- 1. The Calendar Administrator (CA) will plan and update a 4-year cycle for the FIDE Calendar. He will consult the Events Commission and the Commission for World Championships & Olympiads.
- 2. The CA shall provide a scheduled-template for all FIDE events with assigned month and dates. Bids to organize any FIDE event shall be based on the assigned month and dates with the possible deviation of not more than 5 days before (known as green days) and not more than 5 days after (known as green days) the stipulated period.
- 3. If an organizer of a FIDE event wishes to deviate from the stipulated period by more than 5 days (green days); the organizer shall have to pay a Calendar Deviation Fee (CDF) of 500 Euros per day (after the green days) to FIDE when submitting its bid offer. This shall be waived if there is no other bid.
- 4. The non-refundable bidding fee must be included when submitting bids. Upon a successful bid for a FIDE event, the organizer shall pay the required deposit fee within 2 months of the decision had been announced. If this is not done, FIDE reserves the right to annul the bid and to re-open the bidding. The World Championship Cycle and Chess Olympiad shall be exempted from this rule.
- 5. Once a FIDE event is awarded, the organizer may deviate from its original dates by not more than 2 days (known as orange days). Otherwise the organizer shall be penalized with a Calendar Change Fee (CCF) of 2,000 Euros per day after deducting the orange days. If CCF is not paid within 6 months before the original start date, FIDE reserves the right to re-open the bidding for the event.
- 6. An organizer who is required to pay a penalty (CDF/CCF) may appeal to the Events Commission. Following the recommendation of the Events Commission, the Presidential Board shall make the final decision.
- 7. The Calendar shall include all FIDE and Continental events. Major invitational tournaments and major international opens may also be included on the request of the relevant organizers.

- 8. All Continental Presidents shall plan their events on the basis that their events do not clash with major FIDE events. The Presidential Board reserves the right not to recognize events which clash with FIDE events.
- 9. All National Federations and major Organizers should plan their events on the basis that their events do not clash with major FIDE and/or Continental events. The Presidential Board reserves the right not to recognize events which clash with FIDE events.
- 10. An event shall be listed on the Calendar provided sufficient information (such as dates & venue) has been received by the CA at an appropriate time before the start of the event. In addition, official invitations and the announcements of relevant details must be distributed and made available at an appropriate time (normally at least 4 months) before the start of an event.
- 11. These Regulations shall be in force with effect for events to be opened for bidding after the Krakow Presidential Board 2009. Subsequently, these Regulations may be changed by the Presidential Board and take effect 3 months after such decisions are taken.
- 12. Wherever necessary, the Presidential Board reserves the right to make exceptions to these Regulations. FIDE shall Endeavour that these and the Annual Calendar Planner be observed strictly and that the Calendar Administrator is authorized to recommend and/or implement changes whenever necessary.

#### C. GENERAL REGULATIONS FOR FIDE COMPETITIONS

Approved by the 2011Executive Board

#### **Governing Regulations**

- 1. These Regulations are applicable to the following FIDE competitions:
  - a. FIDE World Junior U20 Championships
  - b. FIDE World Youth (U14, U16 & U18) Championships
  - c. FIDE World Children (U8, U10 & U12) Championships
  - d. FIDE World Schools (U7, U9, U11, U13, U15 & U17) Championships
  - e. FIDE World Youth U16 Olympiad
  - f. FIDE World Senior (>50 & >65) Championships
  - g. FIDE World Amateur (under 2300) Championships
  - h. FIDE World Cities Championship
  - i. FIDE World Team Championship 50+ and 65+
- These Regulations are applicable with effect from 2014 (World Youth & World Children are effective from 2016) unless otherwise stated in the regulations of a specific Competition.
- 3. All the Competitions listed in Rule 1 above shall be organized annually by an International Organiser (IO) of a FIDE member federation.
- 4. Participants refer to players and accompanying persons (including officials, trainers, media, etc.). They must be registered through its national federation or FIDE Academy.

#### **Bid, Inspection Visit & Evaluation Report**

- 5. Organizers for all Competitions shall be designated at least two years before the Competition is to be held. With effect from 1 January 2012, the following timelines shall be observed:-
  - 31 March Deadline for Bids
  - 30 June Completion of Inspection Visits
  - 31 July Deadline for submission of Evaluation Reports
    General Assembly/Executive Board to Award successful bids

FIDE Presidential Board can decide any change in bid deadlines or reopen any bid.

All bids should be submitted by the due dates in sealed envelopes or scanned documents by email to the FIDE Secretariat, postal address: 9 Syggrou Avenue, 11743 Athens – Greece Fax: (+30) 2109212859 / Email: office@fide.com by , 16:00 local time (UTC/GMT + 2 hours).

## 6. A Bid must be accompanied with a Bid Fee, which is not refundable:

-	2,000 Euros	Youth and Caddets Championships
-	1,000 Euros	Junior Championship
-	500 Euros	All rest championships

Bid Fees are not refundable. Bid fees should be paid the latest oneweek after the deadline to the FIDE bank account (free of charges) or to be enclosed in the bid envelope.

Deposit fees should be paid the latest two (2) months after the official notification that a FIDE event granted to a National Federation. When the event has been successfully concluded the deposit fee shall be credited to the account of the organizing federation/organiser or refunded.

### Deposit fees:

World Youth U16 Olympiad:	10,000 Euro
World Youth Under 14, 16, 18 Championships :	30,000 Euro
World Youth Under 08, 10, 12 Championships	30,000 Euro
World Junior Championship:	10,000 Euro
World School Championship:	10,000 Euro
World Cities Championship	10,000 Euro
World Senior Championship:	10,000 Euro
World Junior Under-20 Team Championship:	5,000 Euro
World Rapid Championship:	10,000 Euro
World Amateur Championship:	5,000 Eu

- 7. With effect from January 1<sup>st</sup> 2013, a Bid for any Competition from 2015 onwards shall include the name of the licensed International Organizer.
- 8. Inspection Visits shall be made by an Event Inspector (EI) nominated by the Presidential Board (PB) and the Events Commission. The EI shall be a member of the PB or Events Commission. Ideally, the EI shall be chosen from the same continent of the bidder.
- 9. The cost of Inspection Visits travel and per diem shall be covered by FIDE. The bidder shall be responsible for hosting the EI with a double-room and meals for the duration of not more than two working days.
- 10. The EI shall be responsible for submitting an Evaluation Report to the General Assembly/Executive Board.

### Organization

- 11. At least 6 months before the beginning of the Competition, the Organizing Federation shall send the draft regulations to FIDE Events Commission. After approval by the FIDE Events Commission and the appointment of the FIDE Technical Director and the Chief Arbiter, the regulations will be published and sent to all National Federations at least 5 months before the beginning of the Competition. Copies of the Invitation must be sent to the Continental Presidents.
- 12. The Organizing Committee shall endeavor to facilitate participants who may require visas. The participants are obliged to stay in the official hotels appointed by the Organizing Committee

## **Registration of Participation**

13. At least 3 months before the beginning of the Competition, a federation shall register its intention to participate with the Organizing Committee. This is a Preliminary Registration and should indicate the number of players and other participants.

- 14. At least 2months before the beginning of the Competition, the participating federation shall submit its Final Registration of participants. Each federation can register up to 1/3 of the total participants of a Championship. The birthdate of each player must be given and must correspond with the birthdate given in his passport or other travel document. All travel documents must also be submitted if visas are required. The Organizing Committee shall not be responsible for late submission and application for visas.
- 15. Entry Fees for late registration, withdrawal or no show shall be charged as follow:
  - 15.1 Late registration after the closing date: Two times of stipulated entry fee
  - 15.2 Withdrawal after submission of registration:
    Two times of stipulated entry fee and one night's hotel expenses
  - 15.3 No show after registration:

    Two times of stipulated entry fee and two nights' hotel expenses
  - 15.4 If a player/team registers late and withdraws or does not appear:The federation will be charged the higher penalty.
  - 15.5 The Organizer must send to FIDE the list of participants one week after the registration deadline. The Organizer shall be fined 5,000 Euro for failing to do so.
  - 15.6 The Organizer shall be responsible to publish the list of participants on the website.
  - 15.7 Based on the penalty fees received, FIDE shall compensate the appropriate amounts to the Organizer.
  - 15.8 Hotels cancelation policy should be referred in the official invitation. Otherwise the above cancelations' rules are valid.

## Schedule, System and Rate of Play

16. There shall be no more than 2 days where two rounds may be played. There shall be at least one free day.

- 17. There shall be a minimum of 9 rounds Swiss...
- 18. The time limit shall be those approved by the General Assembly.

### **Financial Regulations**

- 19. All players shall be required to pay Entry Fees to FIDE as stipulated by the FIDE Financial Regulations.
- 20. All players and accompanying persons may be required to pay a Registration Fee to the Organizing Committee and this shall be not more than 100 Euros per person. The Registration Fee is to include the costs for airport transfers, Accreditation Cards, Daily Bulletins, Certificates, etc.
- 21. The travelling costs of all participants must be paid by themselves or by their national federations.
- 22. For players who are hosted or have qualified with personal right, the Organizing Committee shall provide free board and lodging (rooming at the discretion of the Organizer) from the official day of arrival to the official day of departure. The category of hotel shall be similar to those of which non-hosted players would be paying for. By the registration deadline the Organizing Committee can ask a maximum prepayment of 50% for the participants' accommodation and the rest payments upon arrival.
- 23. Other than players who are hosted, all other players and participants shall be responsible for their own board and lodging. The Organizing Committee shall offer reasonable and favorably priced accommodation and shall state the daily costs in the Invitation.

#### Medical

24. From the duration of arrival and until departure, the Organizing Committee shall insure the participants against accidents and the need for medical services. The Organizing Committee shall not be responsible for medical services needed for treatment of

chronic or other illnesses which already existed before the arrival at the Competition.

#### **Technical Officials**

- 25. Technical Officials are recommended by the Events Commission in consultation with the FIDE Steering Committee. The Technical Officials shall be the FIDE Technical Delegate, the Chief and the deputies Arbiters and 3 members of the Appeals Committee.
- 26. The Organizing Committee shall be responsible for the travel expenses of the FIDE-appointed Technical Officials. They shall be provided free board and lodging. They shall be paid a stipend in accordance with the Financial Guidelines for Technical Officials.
- 27. The FIDE Technical Delegate shall be responsible to ensure that the Organizing Committee adhere strictly to both the general conditions and the regulations which are specific to the Competition.
- 28. The Chief Arbiter shall be appointed after consultation with the Organizing Federation. The Organizing Federation shall appoint as many Assistant Arbiters as it considers necessary.
- 29. The Appeals Committee shall comprise 3 members and 2 resevers one of whom may be the FIDE Technical Delegate. In the event that the Technical Meeting appoints the Appeals Committee, there should be an additional 2 reserve members and in this case. No member shall take part in a decision affecting a player of his own federation.

#### **Appeals**

30. A protest against the decision of an Arbiter must be submitted in writing to the Chief Arbiter, within 30 min after the end of the respective game.

- 31. A protest fee of 200 Euro shall be payable to FIDE which is refundable if the protest is upheld. The Appeals Committee may also decide to refund the fee if it considers the appeal was not frivolous.
- 32. The decision of the Appeals Committee is final, binding and takes effect immediately.
- 33. The Appeals Committee shall keep a record of all proceedings and submit a final report to FIDE.

## **Designation of the Winners**

- The final ranking order of the players is determined by the number of points scored. If at the tournament two or more players are tied for the first place or for any prize, the tie shipsoken as in accordance to the following criteria for Swiss events:
  - a Results of direct encounters between the tied players (applies only if all tied players have played each other),
  - b Buccholz Cut 1,
  - c Buccholz,
  - d The greater number of games played with black,
  - e The Greater number of wins.
- Defending Champions shall have personal rights to participate in the same Competition and shall be accorded free board and lodging.

#### **Prizes**

- 36. Before the beginning of the first round, a list of the prizes to be awarded to at least the 6 highest placed participants, including special prizes shall be published together with the rules for their award. The Organizing Committee shall also award Gold, Silver and Bronze medals to the players taking the first three places in each event.
- 37. The prize fund, if any, shall be stipulated in the Invitation. All the taxes should be mentioned in the bid and in the official invitation.

#### **Certificates**

- 38. Certificates shall be awarded to players who finish in the top 3 positions.
- 39. Certificates of Participation shall be given to players, FIDE accredited trainers, managers, and the FIDE appointed Technical Officials.
- 40. The above Certificates shall bear the signature of a FIDE Official, the Organizing Federation and not more than two other signatories.

### PR, Competition Website & Daily Bulletins

- 41. At the Opening and Closing Ceremonies, the FIDE Flag must be displayed prominently and the FIDE Anthem played.
- 42. The Organizing Committee shall be responsible for the official website which must be in English and where necessarily, in other languages.. The FIDE logo must be displayed in all pages of the official website.
- 43. The Organizing Committee shall provide Daily Bulletins (in print or e-format) which shall contain at least the top 10 games from each event.

## Reports

- 44. On completion of the Competition, the Chief Arbiter and the Chairman of the Appeals Committee shall deliver their reports to FIDE. The reports shall deal with the course of the Competition and include supporting documents, if appropriate. Copies of these reports are to be extended to the Organizing Federation.
- 45. The FIDE Technical Delegate shall submit his report on the overall organization of the event including any incidents which may have happened. Subject to this report, FIDE shall decide

how much of the deposit/performance bond to be reimbursed to the Organizing Federation.

46. Within 2 weeks after the Closing Ceremony, the Organizing Federation shall submit a written report and all the Score-Sheets to FIDE.

#### D. SPECIFIC TOURNAMENT REGULATIONS

#### FIDE WORLD JUNIOR UNDER-20 CHAMPIONSHIPS

Approved by the 1982 General Assembly and amended by the 1984, 1985, 1986, 1989, 1990, 1991, 1993, 1994,1995, 1997, 1998 & 2002 General Assemblies. Approved by 2011 Executive Board.

## **General Regulations & Rules**

1. The Championships shall be governed by the General Regulations for FIDE Competitions and these Rules.

## **Participation**

- 2. There shall be a separate event for girls.
- 3. All chess players who shall not have reached the age of 20 before January 1st of the year in which the Championships are held are eligible to participate.
- 4. The following have a personal right and are entitled to participate provided they fulfil the condition of Rule 3 above:
  - a. The top 3 players of the previous edition.
  - b. The Continental Junior Champions of the year preceding this edition.
  - c. The top 6 (4 for Girls) Junior U20 players from the FIDE Rating List as of January 1<sup>st</sup> of the current year.
  - d. World Youth U18 and U16 champions of the year preceding this edition.

- 5. In addition to the players mentioned in Rule 4 above, each FIDE member federation shall have the right to send one participant for each event.
- 6. FIDE member federations shall have the right to send as many additional players as they wish.

### **Schedule and System**

7. There shall be a minimum of 11 rounds.

### **Financial Regulations**

8. The Organizing Committee shall provide free board and lodging (in twin share rooms with bath and/or shower) for players mentioned in Rules 4 & 5 above.

# FIDE WORLD YOUTH U14, U16 & U18 CHAMPIONSHIPS (valid from 2016)

Approved by the 1982 General Assembly and amended by the 1984, 1985, 1986, 1989, 1990, 1991, 1993, 1994, 1995, 1997, 1998 & 2002 General Assemblies. Approved by 2011 Executive Board.

### **General Regulations & Rules**

1. The Championships shall be governed by the General Regulations for FIDE Competitions and these Rules.

### **Participation**

- 2. There shall be 3 categories; namely Under-14, Under-16 & Under-18, with separate events for Open and Girls.
- 3. All chess players who shall not have reached the age of 14, 16 or 18 before January 1st of the year in which the Championships are held are eligible to participate.

- 4. The following have a personal right and are entitled to participate provided they fulfil the condition of Rule 3 above:
  - a. The top 3 players of the previous edition.
  - b. The champions of the previous edition may elect to play in the same age-category or a higher age-category for example, the U14 champion may play in the U14 Championship if he is still eligible by age or to play in the U16 or U18 Championship.
  - c. The Continental Youth Champions of the year preceding this edition.
- 5. In addition to the players mentioned in Rule 4 above, each FIDE member federation shall have the right to send one participant per event.
- 6. FIDE member federations shall have the right to send as many players as they wish. The Guideline for FIDE Academies is published here:

  http://www.fide.com/fide/handbook.html?id=42&view=category, under para 3.3.5.

## **Schedule and System**

7. There shall be a minimum of 11 rounds.

### **Financial Regulations**

8. The Organizing Committee shall provide free board and lodging (in twin share rooms with bath and/or shower) for players mentioned in Rules 4 & 5 above as well as for one accompanying person per federation provided he holds a valid license as FIDE trainer.

## FIDE WORLD CADETS U8, U10 & U12 CHAMPIONSHIPS (valid from 2016)

Approved by the 1988 GA and amended by the 1989, 1990, 1993, 1994, 1995, 1997 & 1998 General Assemblies. Approved by 2011 Executive Board.

#### **General Regulations & Rules**

1. The Championships shall be governed by the General Regulations for FIDE Competitions and these Rules.

## **Participation**

- 2. There shall be 3 categories; namely Under-8, Under-10 & Under-12, with separate events for Open and Girls.
- 3. All chess players who shall not have reached the age of 8, 10 or 12 before January 1st of the year in which the Championships are held are eligible to participate.
- 4. The following have a personal right and are entitled to participate provided they fulfil the condition of Rule 3 above:
  - a. The top 3 players of the previous edition.
  - b. The champions of the previous edition may elect to play in the same age-category or a higher age-category for example, the U10 champion may play in the U10 Championship if he is still eligible by age or to play in the U12 or U14 Championship.
  - c. The Continental Youth Champions of the year preceding this edition.
- 5. In addition to the players mentioned in Rule 4 above, each FIDE member federation shall have the right to send one participant per event.
- 6. FIDE member federations shall have the right to send as many players as they wish. The Guideline for FIDE Academies is published here:

  http://www.fide.com/fide/handbook.html?id=42&view=category, under para 3.3.5.

## **Schedule and System**

7. There shall be a minimum of 11 rounds.

### **Financial Regulations**

8. The Organizing Committee shall provide free board and lodging (in twin share rooms with bath and/or shower) for players mentioned in Rules 4 & 5 above as well as for one accompanying person per federation provided he holds a valid license as FIDE trainer.

#### FIDE WORLD SCHOOLS CHAMPIONSHIPS

Approved by 2011 Executive Board.

## **General Regulations & Rules**

1. The Championships shall be governed by the General Regulations for FIDE Competitions and these Rules.

## **Participation**

- 2. There shall be 6 categories; namely Under-07, Under-09 Under-11, Under-13, Under-15 and Under-17 with separate events for Open and Girls.
- 3. All chess players who shall not have reached the age of 7, 9, 11, 13, 15, and 17 before January 1st of the year in which the Championships are held are eligible to participate.
- 4. The following have a personal right and are entitled to participate provided they fulfil the condition of Rule 3 above:
  - a. The Champions of the previous World Schools Championships
  - b. The Continental Schools Champions of the year preceding this edition.

5. FIDE member federations shall have the right to send as many players as they wish. The Guideline for FIDE Academies is published here: http://www.fide.com/fide/handbook.html?id=42&view=category, under para 3.3.5.

## **Schedule and System**

6. There shall be a minimum of 9 rounds.

## **Financial Regulations**

7. The Organizing Committee shall provide free board and lodging (in twin share rooms with bath and/or shower) for players mentioned in Rules 4 above as well as for one accompanying person per federation (with minimum participation of 6 players) and provided he holds a valid license as FIDE trainer.

#### FIDE WORLD YOUTH UNDER-16 OLYMPIAD

Previously known as Children's Olympiad; Approved by the 1996 General Assembly and amended by 2011 Executive Board.

## **General Regulations & Rules**

1. The Competition shall be governed by the General Regulations for FIDE Competitions and these Rules.

### **Participation**

- 2. All chess players who shall not have reached the age of 16 before January 1st of the year in which the Competition is held are eligible to participate.
- 3. Each FIDE member federation shall have the right to send one team.

- 4. FIDE member federations shall have the right to send as many additional teams as they wish.
- 5. Each team shall comprise 4 players and 1 reserve (one of whom must be a girl) and 1 captain (or Manager, Trainer). The girl shall play at least 1/3 of the rounds (f.e. in 9 rounds at least 3).

## **Schedule and System**

- 6. There shall be no more than 2 days where 2 rounds may be played. There shall be at least one free day.
- 7. There shall be a minimum of 9 rounds...
- 8. Each match shall be played over 4 boards.
- 9. The pairings, scoring and tiebreak regulations are in accordance with the Pairing Rules for the Chess Olympiad.

### **Financial Regulations**

10. The Organizing Committee shall provide free board and lodging (in twin share rooms with bath and/or shower) for teams mentioned in Rule 3 above.

#### **Prizes**

- 11. Before the beginning of the first round, a list of the prizes to be awarded to at least the 5 highest placed teams, including special prizes shall be published together with the rules for their award. The Organizing Committee shall also award Gold, Silver and Bronze medals to the 6 members of the teams taking the first three places.
- 12. Individual Board Prizes Players assigned to the same board number in their respective team lists shall be in competition with each other for an individual board prize. For the purpose of this award, the player's performance rating from their games shall be compared. Only the following shall be eligible for board prizes: Board Numbers 1 to 4 who take part in at least 60% of the rounds; Board Number 5 who take part in at least 50%.

#### FIDE WORLD SENIOR CHAMPIONSHIP

Approved by the 1990 General Assembly and amended by the 1992 General Assembly and the 1995 Presidential Board. Amended by 2011 Executive Board.

### **General Regulations & Rules**

1. The Championships shall be governed by the General Regulations for FIDE Competitions and these Rules.

### **Participation**

- 2. There shall be two categories; age 50 (veterans) and age 65 (seniors) with separate events for women.
- 3. The player must have reached the required age during the year of Competition.
- 4. There shall be separate Women's Championships if there are at least ten players from at least two continents.
- 5. The Championships are open tournaments for players registered by their federation. FIDE member federations shall have the right to send as many players as they wish.
- 6. The top 3 players from the previous edition shall have personal rights to participate.
- 7. In addition, the champions from each Continental Senior Championship of the year preceding this edition are qualified with personal rights and their places cannot be substituted.

## **Financial Regulations**

8. The Organizing Committee shall provide free board and lodging (single rooms with bath and/or shower) for players mentioned in Rules 6 & 7 above

### **Schedule and System**

9. There shall be a minimum of 9 rounds except for Rule 4 above.

#### **Prizes**

10. The total prize fund shall be at least 15,000 Euros.

#### FIDE WORLD AMATEUR CHAMPIONSHIPS

Approved by the 1995 Presidential Board. Amended by 2015 Executive Board.
General Regulations & Rules

1. The Championships shall be governed by the General Regulations for FIDE Competitions and these Rules.

## Participation

- 2. There will be separate championships for categories Under-2300, Under-2000 and Under-1700. In each rating section, a separate championship for women shall be organized only if there are at least 10 women entries from at least 2 continents. Otherwise the women's event will be merged with men (open).
- 3. A player must not have a published FIDE rating of 2300 or greater for at least one year prior to the registration deadline of the event.
- 3.1. For the Under-2000 section, a player must not have a published FIDE rating of 2000 or greater for at least one year prior to the start of the championship.
- 3.2. For the Under-1700 section, a player must not have a published FIDE rating of 1700 or greater for at least one year prior to the start of the championship.

- 3.3. In case a player exceeds the rating of 1700 or 2000 after the registration deadline, he/she will play the upper rating category.
- 4. All players must not hold any title above CM (or WCM for women) in the sections Under-1700 and Under-2000. All players must not hold any title above FM (or WFM for women) in the section Under-2300.
- 5. The Championships are open tournaments for players registered by their federation. FIDE member federations shall have the right to send as many players as they wish.
- 6. In addition, the winner from each World Amateur Championship rating section and from each Continental Amateur Championship rating section, of the year preceding this edition, are qualified with personal rights (as long as they don't reach or exceed 2300 rating by the registration deadline) and their places cannot be substituted.
- 7. The Organizing Committee shall provide free board and lodging (twin rooms with bath and/or shower) for players qualified with personal rights from above article 6. Prizes
- 8. The total prize fund (all sections included) shall be at least 7,500 euros.

#### FIDE WORLD CITIES CHAMPIONSHIP

#### 1. General

1.1 The FIDE World Cities Championship shall be held at two-yearly intervals among

teams representing cities with a maximum of one city per country. National federations

are eligible to play with their national team members representing a city.

1.2 The FIDE World Cities Championship is a sequel to the Chess Olympiad and Continental Cities Championships.

#### 2. Organizer

The Al Ain Chess Club of the UAE Chess Federation commits to organize the World Cities Championship for the Sheikh Zayed Cup for five times until 2020.

After 2020, the Organizer will be appointed by the bid procedure

#### 3. Participants

#### **Teams**

There hall be 32 teams representing 32 countries in the FIDE World Cities Championship according to the following criteria:

- a. 1 World Cities Champion (for 2012 this is Olympiad Champion)
- b. 1 World Team Champion
- c. 4 Cntinental Cities Champions. The qualifiers will be the winners of the Immediately previous, respective Continental Cities Championships.
- d. 25 cities champion teams per FIDE Zone. (Zones are encouraged to hold cities team championships.) In the event that no cities team championship is held for that zone, then the place shall go to the country of the highest-placed team per FIDE Zone in the FIDE Olympiad prior to the event. If the country of the highest placed team per zone has already qualified as Continental team cities champion or other criteria, this place will be given to the next highest ranked country per zone in the Olympiad preceding the World Cities Championship or, for single federation zones, next ranked in that Olympiad.
- e. 1 team from the host federation/city.

#### Composition of teams

The teams are made up of 4 players plus 1 reserve and 1 captain. Eligibility: The players must be entitled by birth, citizenship or naturalization to represent their Federation. Detailed eligibility rules are in FIDE Regulations

Each team shall have a captain, who may also be one of the players (or reserve).

The federations take full responsibility for the conduct of their players. Each

federation may be represented by a Chief of delegation; it may either appoint a person

exclusively to this office, or entrust the team captain, or one of the players or reserves,

with this function.

## 4. Schedule of the FIDE World Cities Championship

Day 1 arrival, team captains' meeting and opening ceremony

Day 2 RR1

Day 3 RR2

Day 4 RR3

Day 5 Round of 16

Day 6 Quarterfinals

Day 7 Semifinals

Day 8 Finals and closing ceremony

Day 9 departure

#### 5. Provision for teams

Travelling expenses shall be met by the individual Federations.

All teams shall be provided for their hotel and meals for the duration of their

competition, from day of arrival until one day after their round.

#### FIDE WORLD TEAM CHAMPIONSHIPS 50+ and 65+

Approved by the 2015 FIDE Executive Board

General Regulations & Rules

• The Championships shall be governed by the General Regulations for FIDE Competitions and the following Rules.

Participation

- There shall be two categories; age 50+ and age 65+ with separate events for women.
- The player must have reached or reach the required age during the year of competition.
- There shall be separate Women's Championship(s) if there are at least ten teams from at least two continents. Otherwise women's teams play in Open competition
- The Championships are open tournaments for teams registered by their federation. FIDE member federations shall have the right to send as many teams as they wish.
- The top 3 teams from the previous edition shall have personal rights to participate.

#### Title

- The winning team obtains the title "World Team Champion "age 50+ (or age 65+)".
- The best placed women team obtains the title "World Women Team Champion" age 50+ (or age 65+).

### **Financial Regulations**

- The Organizing Committee is to provide free board and lodging (2 double rooms and one single room with bath and/or shower per team) for the defending champions.
- It is recommended to invite the Continental Champions (50+, 65+ and 50+w).

## **Schedule and System**

- There shall be a minimum of 9 rounds Swiss System for teams with 5 players (4 boards + 1 optional reserve).
- Time: 90 minutes/40 moves + 30 minutes for the rest of the game + 30 sec for each move from the first move.

## **Prizes**

The total prize fund shall be at least 10,000 Euros.

## E. REGULATIONS ON SEMINARS AND TITLE AWARD FOR ORGANIZERS

- 1. With effect from January 15th 2012, there will be no more direct application for the title of International Organizer. All candidates shall be required to attend and pass an examination in the Seminar for Organizers. The awarding of the title through exams should be combined with some minimum experience.
- 2. The duration of a Seminar shall be 3 days and the minimum number of hours is 15 and another 3 hours for examination and debrief.
- 3. The lecture and examination shall include the following topics:
- A. All regulations of the Events Commission.
- B. Regulations pertaining to Rating & Titles.
- C. Events' Management
- 4. Panel of FIDE Lecturers:

The initial list shall be nominated by Events Commission taking into consideration the geographical needs of each Continent.

5. Fees - Travel Costs

Title Fee : 100 euros

License Fee: 100 Euros (after 2 calendar years)

Seminar Fee: up to 250 Euros (decided by organizer)

The costs for travel, board & lodging will be covered by the federation registering the participants, club or participant.

### **FIDE International organizer (FIO)**

#### 1. Scope / Mission:

To get the FIDE license for the organization of FIDE, Continental and International tournaments.

## 2. Qualification / Professional Skills Requirements:

- a. EVE seminar norm.
- b. Proof of Experience
- (3 International tournaments valid for FIDE rating and norms, of which no more than one can be a National Event with FIDE norms.
- c..At least 2 languages.

The tournaments can be organized before or after the seminar. The title awarded after the completion of the necessary tournaments.

#### 3. Title Award:

## Organizer Certificate / Diploma:

- a. After successful graduation from the seminar course, each participant will receive a participation certificate signed by the Lecturers / Seminar Leaders.
- b. After the detailed report submission by the Lecturers / Seminar Leaders to EVE, the latter will submit the title applications/proposals to FIDE for approval by an official body (PB, EB or GA).
- c. Following approval, the International Organizer will receive the official diploma and badge (the badge shall include the photograph of the organizer and the license validity) from FIDE, if the following conditions are fulfilled:
- c1. Tournaments' experience
- c2. Diploma of the successful participation in the FIDE Organizers Seminar
- c3. Payments of FIDE fee, according to the following table:

Title Awarded	Title Award (one-time)	License Fee (valid for 4 years)
FIDE International Organizer	100 Euros	100 Euros

- d. It is allowed for a participant to pay his Title Fee in advance to the affiliated federation/body co-organizer or to FIDE directly. In this case he/she must inform FIDE in writing of this action.
- e. A titled Organizer will be charged a 'License Fee' after two calendar years have passed since the title was awarded. Each license will be valid for four (4) years. suspension from the organizers' titles lists.
- f. English is the official language for communication and applications between EVE and Organizers.

#### F. GUIDELINES FOR FIDE TECHNICAL DELEGATE

- 1. FIDE Technical Delegate (FTD) is the overall observer of a FIDE World Event
- 2. The FTD is appointed by the FIDE and should be a licensed International Organizer
- 3. Main duties of the FIDE Technical Delegate
- (a) To be responsible for the communication with the Organizer after the approval and circulation of the tournament regulations.
- (b) To check before the start of the competition if the organization keep all the FIDE standards.
- (c) To check if the Organizer provides to the participants the conditions offered in the bid and described in the event invitation.
- (d) To be contacted by the National Federations as the FIDE Representative
- (e) To ensure the contact of the competitions according to FIDE rules and regulations
- (f) By the end of the competition to send his/her report to FIDE including and comparing the final evaluation with the bid-evaluation.

## 4. Conditions for the FIDE Technical D

Organizer provides the following conditions to the FIDE Technical Director

- (a) Single room (FB- 3 meals) 2 days before the start of the competition till departure
- (b) Air-travel expenses & transportation to the venue

FIDE pay to the FIDE Technical Director the stipend in accordance with the Financial Guidelines for Technical Officials.

#### **G. BIDS EVALUATION BY INSPECTORS**

### Catalogue of criteria for the bid procedure

## Category 1: Organization

#### 1.1 Tournament hall

Excellent	30
Good	15
Normal	0
Fair	- 10
Not sufficient	- 50

### Items to be checked for the tournament hall:

- Space (2 s-m at least for adult events. 1.5 s-m at least for youth events)
- Equipment
- Access
- Lighting
- Surroundings
- Ventilation
- Toilets
- Offices Internet Access

#### 1.2 Distance Tournament hall to Hotels

Accommodation and playing hall in the same complex	15
Walking distance (not more than 15 minutes	12
More than 15 minutes, but free bus transportation	6
More than 15 minutes, but paid bus transportation	0
More than 15 minutes and no transportation	- 10

1.3 Covered languages (English, Russian, French, German, Spanisch etc.)

For each language covering the Competition web site 2 points

(max. 5 languages, max. 10 points). The competition web site should operate in all language 5 months before the start of the competition.

# 1.4 Parallel chess activities (seminars, tournaments, exhibitions etc.)

For each chess activity 2 points (max. 5 activities, max. 10 points. Final results will be checked by the FIDE Technical Director

## Category 2: Hotels

## 2.2 Quality of hotels

5 stars and better	25
4 stars	20
3 stars	10
2 stars	5

### 2.2 Free internet access in the hotels

Free internet access in Rooms	10
Free internet access in Reception Hall	5
Paid Internet access	0
No Internet Access	-15

## 2.3 Other free offers (drinks. excursion, cultural program)

For each free offer 2 points (max. 3 offers, max. 6 points. Final results will be checked by the FIDE Technical Director

## <u>Category 3: Room rates and transportation rates in comparison with other bids</u>

### 3.1 Room rates and transportation rates:

Excellent (low)	20
Good	15
Normal	10
Fair	0
High	- 10
Higher than for normal clients	- 20

## Category 4: Travel connection

	ational* airport in a distance of not more than one hour bycar/train	20		
Intern	ational* airport in a distance max. two hours by car/train	15		
Local	airport in a distance of not more than one hour by car/train	10		
Local	airport in a distance max. two hours by car/train	5		
No air	port	-10		
	*An airport is considered international if there are daily regular flights from at least ten different foreign countries			
<u>Categ</u>	ory 5: Press-Promotion			
5.1	Organized Press Center	3		
5.2	Invitation with free accommodation for some journalists	3		
5.3	Live games in internet, depending on the number of to 0 - 5 - 10	ooards		
5.4	Other special arrangements for publicity 0 -	5 - 10		
Categ	ory 6: Circulation of the events			
6.1	The bidder (Nat. Federation) organized the same event the prior- year -10	e		
6.2	The bidder (Nat. Federation) organized the same event the before 2 years -5	е		

## **Total Points:**

Category 1: Organisation	Points	Remarks
1.1 Tournament hall		
1.2 Distance Tournament hall to Hotels		
1.3 Covered languages		
1.4 Parallel chess activities		

Category 2: Hotels	
2.1 Quality of hotels	
2.2 Free internet access in the hotels	
2.3 Other free offers	

## Category 3: Room rates and transportation rates

## Category 4: Travel connection

Category 5: Press-Promotion	
5.1 Organized Press Center	
5.2 Invitation with free accommodation for some journalists	
5.3 Live games in internet, depending on the number of boards	
5.4 Other special arrangements for publicity	

Category 6: Circulation of the events	
6.1 The bidder (Nat. Federation) organized the same event the prior year	
6.2 The bidder (Nat. Federation) organized the same event the before 2 years	

**Total Points:** 

DATE

INSPECTOR NAME

SIGNATURE

## H. Form to Offer/Bid to hold a FIDE Meeting/Competition

FIDE Event:
Organizer:
Federation:
International Organizer's contact info:
(Probable) City:
Proposed dates of Arrival: Departure:
Financial guarantee: Declaration and/or Government Guarantee if applicable. Provisional budget to be added.
Declaration generally assuring visas To representatives of all federations:
Exceptions, if any, and reasons:
Name of Meeting/Tournament hall And its distance from accommodation:
Travel connections and reductions for Participants officials and accompanying persons:
Accommodation and meals of participants And for accompanying persons: (give classification of hotels and meals. Indicate number of persons per room).
are there:
Press facilities: Telephones: Telefax: E-mail:
Secretarial Staff (Indicate languages).

Simultaneous Translation (in case of meeting): Will it be guaranteed in FIDE languages: (Indicate languages)

FIDE standard chess equipment (in case of a competition):

Additional arrangement/Prize Fund is applicable:

(GA 1996-2014) Deposit: We confirm that we shall pay the deposit fee below before conclusion of the General Assembly granting the option. We are aware that we forfeit this sum if for any reason we do not organize the event. If we do organize the event this sum will be put to the credit of our account with FIDE.

We have recognized the specific FIDE stipulation for the abovementioned event and will observe them.

Name of International Organizer:

Place/Date:

Signature:

(GA 2014) National support letter: We attach the support letter signed by either the President, the Chairman or the General Secretary of the national federation of the host country.

All conditions offered are subject to the approval of the FIDE President or his representative.

# I. GUIDELINES FOR TOURNAMENT MANAGEMENT

# CHECKLIST FOR CHESS TOURNAMENTS

Item	Description	Qty	Checked	Remark
1	Chess pieces			
2	Extra bag for chess pieces			
3	Chess board			
4	Chess clock			
5	Score sheet			
6	Laptop			
7	Printer			
8	Photostat machine			
9	PA set			
10	Printer cartridge - black (spare)			
11	Carbon paper			
12	Snap knife / scissors			
13	Pen / pencil / ruler / marker pen			
13	Correction fluid / eraser			
14	A4 paper (ream) (6 colours?)			
15	Paper tray			
16	Blue tack / scotch tape			
17	Masking tape			
18	Spare batteries for digital chess clock			
19	Staplers / staples			
20	Big head pins			
21	Two hole punch			
22	Highlighters (yellow/orange/blue)			
23	Rubber band			
24	Paper clips			
25	Plastic stand (A4 & A5)			
26	Signage			
27	Broshures for next tournament			

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28	Receipt book		
29	Extension cord		
30	Electrical adaptor		
31	First Aid Kit		
32	Loud Hailer		
33	Trolley		
34	Mineral Water for Official		
35	Test Pen (screw driver)		
36	Spare 13 amp fuses		
37	Truck (by Supplier)		
38	Labour Supply (by Supplier)		
39	Banner (by Supplier)		
40	Trophies (by Supplier)		
40	Tables (by Supplier)		
41	Chairs (by Supplier)		
42	Table cloth (by Supplier)		

## **Key points for Tournament Management**

#### 1. Set Up-Installation

Playing Hall - Tables, - Chairs - Lighting - Ventilation Flags - Tournament Offices - Press office - Internet connectivity

- The ideal size for the players' tables is 120 cm long by 80 cm wide and 75 cm high
- If the table is to remain uncovered it must be in a good, presentable state without scratches and in elite events it is recommended that the table is covered with a dark green or dark blue felt cloth;
- Name boards should be prepared around A4 size displaying the name of the player, Federation, rating and title; these can be affixed with double sided tape. The name board should have the player name in readable characters, Federation, rating. The event logo and branding should also be portrayed. In some events having dark and light name cards, depending on the colour of pieces that the player is playing with, is also a nice feature.
- Miniature Flags of the players should be placed on the table behind the clock. In the absence of flag holders, tent cards may be used.
- The chairs should be cushioned, comfortable and ideally in line
  with the colour scheme of the room. They should also have armrests for the players to support their arms when leaning back or
  resting. Preferably chairs are without wheels and players should be
  able to move in and out of the chair without causing any noise or
  disturbance to other players.

## 2. Chess Equipment

Chess Set & Boards - Digital Clocks - Score sheets.

• The King's height should be about 9.5 cm. The diameter of the King's base should measure 40 to 50% of its height.

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- The size of the other pieces should be proportionate to their height and form; other elements such as stability, aesthetic considerations etc., may also be taken into account.
- The weight of the pieces should be suitable for comfortable moving and stability.
- The size of a square should be twice the diameter of a pawn's base. It is recommended that a side of the square should measure 5 to 6.5 cm. A comfortable table of suitable height may be fitted in with a chessboard. If the table and the board are separate from one another, the latter must be fastened and thus prevented from moving during play.
- Clocks must function in full accordance with the FIDE laws of chess.

More details included in FIDE Handbook

#### 3. Tournament Staff

- Arbiters should be licensed Arbiters from FIDE or a National Federation.
- Bulletin team experienced chess players
- Live Broadcasting IT experts
- Secretariat Registration Daily communication
- Press officer Journalists linked with chess, sports and national media
- Volunteers Bus Coaches, translators, guides

## 4. Opening & Closing Ceremony

- Venue
- Program (printing of invitations)
- Protocol (National and FIDE protocol)
- Trophies (according to the tournament regulations, chapter C.)
- Dressing Code (re: FIDE Handbook)

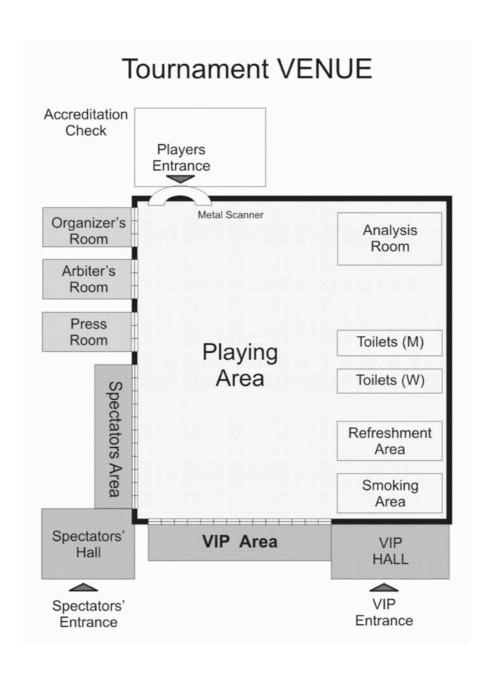
## 5. Medical Services - Insurance

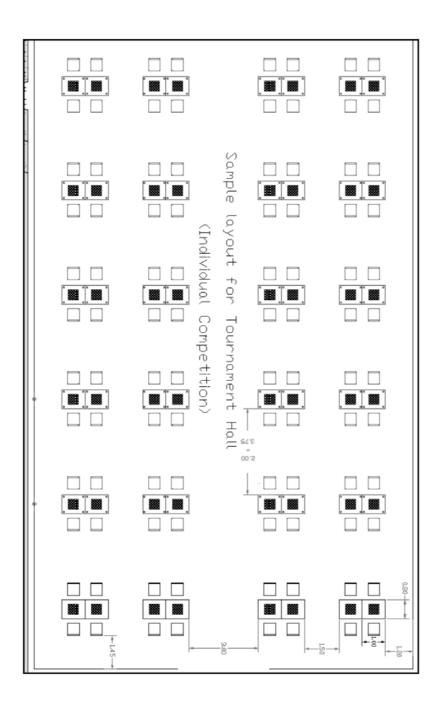
- Primary help Tournament Doctor
- Hospitals (list with necessary contacts)
- Participants Group Insurance
- Security Hotels and Playing venue
- Security of VIPs & foreigner delegations (national authorities)

# 6. Airport & Hotels' Reception

- Arrivals' Scheduling (max. waiting 1 hour)
- Hotels' Reception (rooms distribution, meals program)
- Departures' Scheduling (min. arrival in airports 2h before departure)
- Liaison Support (daily participants support)

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# K. GUIDELINES TO PROTOCOL FOR FIDE EVENTS (Drafted by General Secretary and FIDE EVE Commission)

#### 1. FIDE OFFICIALS

- 1.1 The following order of seniority shall be observed at all FIDE events, FIDE meetings and activities which FIDE is involved. This includes the seating protocol. (in order of number of years of service within FIDE Presidential Board, then Executive Board, the Zonal Presidents, then Commission Chairmen, then Commission Secretary etc.) In case of persons holding the same positions, seniority shall be decided based on the number of years of service in FIDE in the order of Presidential Board, Executive Board, Zonal President, Commission Membership. When in doubt, the General Secretary shall decide.
- 1.2 President
- 1.3 Honorary Presidents
- 1.4 Deputy President
- 1.5 General Secretary
- 1.6 Treasurer
- 1.7 Ticket Vice Presidents
- 1.8 Elected Vice Presidents
- 1.9 Nominated Vice Presidents
- 1.10 Honorary Vice Presidents
- 1.11 World Champions
- 1.12 Continental Presidents
- 1.13 Executive Director
- 1.14 FIDE CEO
- 1.15 Auditor
- 1.16 Zonal Presidents
- 1.17 Honorary Members
- 1.18 FIDE Principals
- 1.19 FIDE Appointees
- 1.20 Executive Board Members
- 1.21 Commission Chairmen
- 1.22 Commission Secretaries
- 1.23 Commission Councillors
- 1.24 Commission Members
- 1.25 FIDE Staff

#### 2. FIDE PRINCIPALS & TECHNICAL OFFICIALS

- 2.1 FIDE Principals & Technical Officials are those appointed by FIDE for the respective roles in a FIDE event. When in doubt, the order of seniority shall be decided by the Technical Delegate.
- 2.2 President
- 2.3 President's Representative
- 2.4 Technical Delegate
- 2.5 Appeals Committee
- 2.6 Chief Arbiter
- 2.7 Press Officer
- 2.8 Other Technical Officials

#### 3. ROLES OF FIDE PRINCIPALS & TECHNICAL OFFICIALS

3.1 The President or his Representative shall be the main official representative of FIDE. He shall be accorded the highest level of hospitality. He shall be given entitled to deliver the official FIDE speeches at ceremonies, receptions, meetings and any activity.

- 3.2 The Technical Delegate general organization Guidelines FIDE Handbook B.10
- 3.3 The Appeals Committee
- 3.4 The Chief Arbiter
- 3.5 The Press Officer
- 3.6 Other Technical Officials

#### 4. INVITATIONS

4.1 Invitations for various ceremonies, receptions, meetings and any activity during a FIDE event shall be accorded as per Rule 1.1 and Rule 2.1 and in consultation with the General Secretary or the Technical Delegate whoever is appropriate at the time.

## 5. CEREMONIES, MEETINGS & RECEPTIONS

- 5.1 Invitations & Seating Protocol for various ceremonies, receptions, meetings and any activity during a FIDE event shall be in accordance to Rule 1.1 and Rule 2.1 and in consultation with the General Secretary or the Technical Delegate whoever is appropriate at the time.
- 5.2 Programme for the Opening & Closing Ceremonies
- 5.2.1 The Programme shall be approved by the General Secretary or Technical Delegate whoever is appropriate at the time.
- 5.2.2 The Programme shall last no longer than 90 minutes for the Opening Ceremony and not more than 120 minutes for the Closing Ceremony.
- 5.2.3 FIDE shall have the right to deliver a speech.
- 5.2.4 There should not be more than 3 other Speakers.
- 5.2.5 Ideally, there should not be more than 7 items of performances. Each performer should not perform more than 3 items.
- 5.2.6 Prize winners should receive their prizes on a stage. They should stand on the platforms which identify their rankings.
- 5.2.7 Whereby possible, the anthem of the champions shall be played and their national flag raised.
- 5.2.8 Photographers should be restrained from standing in front of the VIP rows when taking pictures.

#### 6. FIDE FLAG & LOGO

- 6.1 The FIDE Flag and FIDE Logo must be visibly displayed in the main Backdrop/Banner. For meetings, at least one FIDE Flag must be displayed on the main table.
- 6.2 Where there is an office of the President or his Representative, at least one FIDE Flag must be displayed on his table.
- 6.3 The FIDE Logo shall be included in all publications, Accreditation Cards and Players Table Cards.

## 7. FIDE ANTHEM

7.1 The FIDE Anthem shall be played at Opening and Closing Ceremonies during FIDE events and FIDE meetings.

## L. GUIDELINES ON TREATMENT OF DISABLED CHESS PLAYERS

- 1. These guidelines will be used for all FIDE rated events.
- 2. No one has the right to refuse to meet a disabled player against whom he has been correctly paired.
- 3. All chess venues must either be accessible to all, or an acceptable alternative venue with full supervision shall be available to those who cannot access the nominated venue.

- 4. A circular shall be sent out when all competitors are known. This circular contains an entry form with the usual points and questions, asking whether any potential competitor has an impairment that will require special circumstances. The competitor has to inform the organizers about the special circumstances at least 20 days before the start of the event.
- 5. No disabled player shall be "penalised" in accordance with the Articles 6.7d.and 8.1e of the Laws of Chess because of disability.
- 6. Any impaired competitor who reasonably requests in time the placing of their equipment in a particular seat or orientation, has the right to do so, provided that this does not disadvantage his opponent or other competitors. The event organizer has to ensure that the needs of both players are catered for.
- 7. All relevant information shall be displayed before the start of the event, including maps of the venue showing the location of toilets, refreshments and emergency exits.
- 8. In all events there shall be a tournament physician. The organizer and the chief arbiter shall know the phone number of the local hospital and physician.
- 9. If a competitor cannot access the refreshments, arrangements should be made for their needs to be met.
- 10. If a competitor cannot press his own clock or move his own pieces, an assistant shall be available unless the opponent is willing to do so. If the opponent is acting as an assistant the chief arbiter may decide to give him extra thinking time.
- 11. If a player has made a prior request, copies of all notices should be available in large print. If a player is unable to read large print, then the notices must be read to him.
- 12. It is recommended that all team events have the rule that if a visiting team indicates that it has a player with an impairment coming with them, giving sufficient notice, that the home team does everything which is reasonable to ensure that that player can participate.
- 13. It is recommended that each national chess federation appoints an officer for matters regarding disabilities.
- 14. It is strongly recommended that all organizers of chess events adopt these guidelines.

## Important issues to take into consideration:

## Organization of the tournament hall:

- 1. Only one game per table: in case an assistant is needed the tables should be larger (2 m width in order to place the assistants for the disabled) and should be placed separately.
- 2. The corridors between rows of tables should twice as large (wheel chairs)
- 3. The arbiters should be clearly accessible to all players.
- 4. Foresee additional contact points for electricity: some visually handicapped players use a lamp for their chess board. This lamp should not disturb the opponent.

5. Put the blind chess players at the same place as much as possible (they will know the way to the rest room and back in very short time!) and give them the same assistant during the whole tournament.

## Assistants:

- 1. The assistants should have a minimum knowledge of chess; the language is less important since most of the handicapped players only speak their mother tongue.
- 2. Assistants for blind players should know the name of the pieces in their language
- 3. Assistants for blind players should inform the player when they are leaving the chess board temporarily.
- 4. The assistant should always write the moves: this is an important help for the arbiter.

## Tournament organization:

- 1. Organize a players meeting for all players before the first round, preferably in the tournament hall.
- 2. If possible only one round per day should be played.

## Chief arbiter:

- 1. After making the pairings the chief arbiter should decide manually on which board everyone should play: some players (visually handicapped) should always play at the same board whereas the largest space should be foreseen for wheelchair players.
- Draw proposals or claims can easily go via the assistant.
   All players push the clock themselves, except the players who are physically unable to do so.
- In the case there is a time trouble situation with visually handicapped players the arbiter should bear in mind that the (not visually handicapped) opponent can reply almost immediately. The tournament regulations should therefore release the visually handicapped player from the obligation to record the moves during the last five minutes, even when the game is played with an increment of at least 30 seconds. The visually handicapped player should then update his scoresheet after the time trouble.

## M. Guidelines on Number of Arbiters in FIDE Events

# **NUMBER OF ARBITERS IN FIDE EVENTS**

No	EVENT	Players	Chief Arbiter	Deputy Chief Arbiter	Section Arbiters	Arbiters	Assistant Arbiters
1	Olympiad	~1200	1	2 (Open- Women)	6	1 per Match (approx. 150-160)	-
2	WCCM	2	1	1	-	-	-
3	WWCCM	2	1	1	-	-	
4	Candidates Matches	8	1	1	-	1	Depending on the tie breaks (1 per Match)
5	World Cup	128	1	1	-	8 (R1, R2) 4 (R3, R4) 2 (R5, R6)	Depending on the tie breaks (1 per Match)
6	Women's World Cup	64	1	1	-	8 (R1) 4 (R2, R3) 2 (R4, R5)	Depending on the tie breaks
7	WTCC	40	1	1	-	3	-
8	WWTCC	40	1	1	-	3	-
9	Grand Prix	12	1	1	-	2	-
10	Women's Grand Prix	12	1	1	-	2	-
11	MICC	~250	1	2 (Boys-Girls)	-	1 per 20 players	-
12	WYCC (Upper)	~1000	1	2 (Boys-Girls)	1 per age group	1 per 20 players	-
13	WYCC (Lower)	~1000	1	2 (Boys-Girls)	1 per age group	1 per 20 players	-
14	World Amateur CC	~150	1	1	-	1 per 20 players	-
15	World Senior CC	~150	1	1	1	1 per 20 players	-
16	World Schools Indiv.CC	~600	1	2 (Boys-Girls)	1 per age group	1 per 20 players	-
17	Olympiad U-16	~140	1	1	-	1 per 2 Matches	-
18	World Rapid CC	~150	1	1	-	1 per 30 players	-
19	World Blitz CC	~150	1	1	-	1 per 30 players	-
20	Women's World Rapid	~100	1	1	-	1 per 30 players	-
21	Women's World Blitz CC	~100	1	1	-	1 per 30 players	-
22	Continental Individual CC (Swiss)	~400	1	2	-	1 per 20 players	-